

**FOOD FOR PEOPLE NOT LANDFILL**  
**FOR**  
**THE COUNCIL ON FOOD SECURITY**  
**[DRAFT] MINUTES**  
**FEBRUARY 24, 2020**

The Nevada Council on Food Security (CFS) Food for People Not Landfills (FFPNL) Subcommittee held a public meeting on February 24, 2020 beginning at approximately 3:05 P.M. at the following locations:

Division of Public and Behavioral Health  
4150 Technology Way, Room 301  
Carson City, NV 89706

**Board Members Present**

Jodi Tyson, Vice President of Strategic Initiatives, Three Square Food Bank (Las Vegas)  
Marie Baxter, Chief Executive Officer, Catholic Charities of Northern Nevada (Carson City)  
Devin Wilcox, Social Services Specialist III, Nevada Department of Agriculture (NDA) (Carson City)

**Board Members Not Present**

Aurora Buffington, PhD, RDN, Assistant Professor/Public Health Nutrition Specialist, University of Nevada Cooperative Extension  
Amanda Jerzak, Food Sourcing Manager, Three Square Food Bank

**Ex-Officio Members**

Diana Barrett, Pantry Director, Helping Hands of Vegas Valley (Las Vegas)  
Steve Schmitt, Senior VP and Chief Operating Officer, Catholic Charities of Southern Nevada (Las Vegas)  
Liz MacMenamin, Vice President of Government Affairs, Retail Association of Nevada (Phone)  
Ashanti Lewis, Advocacy Manager, Three Square Food Bank (Las Vegas)  
Brittney Price, Director of Sustainable Operations, MGM Resorts and International (Phone)

**DHHS Staff Present**

Laura Urban, Food Security and Wellness Manager, Office of Food Security (OFS), Bureau of Child, Family and Community Wellness (CFCW), Division of Public and Behavioral Health (DPBH), Department of Health and Human Services (DHHS) (Carson City)  
Cathy Wright, Administrative Assistant III, Women, Infants and Children Program (WIC), CFCW, DPBH (Carson City)

**Others Present**

Shane Piccinini, Government Relations, Food Bank of Northern Nevada (Carson City)  
Megan Merenda, Associate Director of Development, The Nature Conservancy

**1. Call to Order, Roll Call, and Announcements**

Jodi Tyson, Chair, called the meeting to order at 3:05 P.M.

Roll call was taken, and it was determined a quorum of the Nevada Council on Food Security (CFS), Food for People Not Landfills (FFPNL) Subcommittee was present, per Nevada Revised Statute (NRS) 439.518 § 2.

**2. INFORMATIONAL ITEM: Introduce Food for People Not Landfills (FFPNL) ex-officio members.**

Ms. Tyson stated at the July 2019 CFS meeting, Chair Fisher established the FFPNL Subcommittee to guide the development and implementation of the Nevada Department of Health and Human Services (DHHS) FFPNL Program. Per [Senate Bill 178](#) (SB178), establishing the CFS and the FFPNL Program, the FFPNL Subcommittee consists of five (5) voting members. There are an additional five (5) ex-officio members. Ms. Tyson invited the ex-officio members to introduce themselves. Steve Schmitt, Diana Barrett, Liz MacMenamin, and Brittney Price introduced themselves to the Subcommittee.

Ms. Urban stated while ex-officio members can participate in discussion outside of public comment, ex-officio members do not count in quorum and cannot vote.

**3. ACTION ITEM: Approve FFPNL 2020 meeting dates**

Ms. Tyson presented the FFPNL 2020 meeting dates for the Subcommittee's consideration. The FFPNL 2020 meeting dates can be found [here](#).

MS. TYSON ENTERTAINED A MOTION TO APPROVE THE MINUTES FROM THE FFPNL 2020 MEETING DATES. A MOTION TO APPROVE WAS MADE BY MARIE BAXTER. DEVIN WILCOX SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.

**4. INFORMATIONAL ITEM: Present FFPNL 2020 Annual Report**

Ms. Urban presented the FFPNL 2020 Annual Report. The report can be found [here](#). She stated per SB178, a report on the FFPNL Program is due annually on January 31<sup>st</sup> to the Director of the Legislative Council Bureau.

**5. INFORMATIONAL ITEM: Present and discuss and approve FFPNL Subcommittee food rescue industry terms/definitions**

Ms. Tyson presented the FFPNL Subcommittee food rescue industry terms/definitions. The handout can be found [here](#).

Mr. Wilcox summarized the concept of Farm to Food Bank. He stated Farm to Food Bank initiatives are becoming increasingly popular in several states nationwide. He defined Farm to Food bank as “any program or efforts that seeks to reduce food waste at the agricultural/production level, through redirection excess food to food banks or pantries.”

Shane Piccinini summarized the Middle Mile Program. He stated the Middle Mile Program is a Feeding America initiative designed to assist smaller, regional grocery stores/chains in redirecting excess food product directly to a pantry for distribution.

Ms. Baxter recommended the definition for “banquet/prepared hot food,” not include the language: “for this donation, private businesses receive a tax deduction.” She stated a tax deduction is not definitive.

Brittney Price agreed and recommended the phrase be removed from all definitions on the handout. She suggested including information on various benefits, including tax deductions, in a separate section.

The subcommittee agreed a separate one-pager should be developed, outlining the various benefits/tax deductions, related to food donation for partners. The Subcommittee continued to discuss suggestions/edits to the term defined handout.

Ms. Tyson stated edits/suggestions will be applied to the terms defined document. The updates version will be shared at the March 9, 2020 meeting.

**6. INFORMATIONAL ITEM: Present, discuss, and approve FFPNL Subcommittee scope of work**

Ms. Tyson summarized the drafted FFPNL Subcommittee scope of work, which can be found [here](#). Once finalized, the scope of work will guide the development of the FFPNL Program’s five (5) year goal.

The group discussed updating the scope of work categories to describe the type of food donated, specifically:

1. Perishable prepared foods
2. Perishable unprepared foods
3. Nonperishable foods

Ms. Tyson requested both the Food Bank of Northern Nevada and Three Square Food Bank prepare a 2019 annual report of pounds of food/meals procured for the three (3) categories included outlined above for the March 9, 2020 meeting.

**7. ACTION ITEM: Present and approve future agenda items**

Ms. Tyson outlined agenda items for the March 9, 2020 meeting, including:

- Present on food labeling regulations/expiration dates;
- Present Meal Procurement Annual Report;
- Discuss and approve FFPNL Program benchmarks; and
- Present, update, and approve FFPNL Subcommittee scope of work;

**8. ADJOURNMENT**

Ms. Tyson adjourned the meeting at 4:40 P.M.